



Royal Luxury
LIMOUSINE

(877) 769 - 2554

CREDIT CARD AUTHORIZATION

Please print clearly, complete and Fax it to **(631) 517 - 9139**

In Lieu on my credit card imprint, I _____,

on behalf of _____,

authorize Royal Luxury Limousine to charge the credit card listed below for services provided.

Card Type: () VISA () MasterCard () Discover () AMEX

Account Number: _____ Expiration: _____

Card Holder's Name: _____

3 digit Verification Code: _____ 4 digit (AMEX only) Verification Code: _____

Billing Address: _____

Contact Phone: _____ Fax: _____

Authorized Passengers: _____

By signing below, I acknowledge the charges listed herein. In the event of past the cancellation deadline, I authorize Royal Luxury Limousine to charge the minimum reservation Fee. I read and agreed to all the cancellation guidelines (terms & conditions) listed at http://www.royalluxury.com/terms_conditions.html that apply to my reservation. I understand that I'm liable for any late fees, cancellation fees, taxes and other charges. I will not dispute this charge. Payment in the above amount as well as other authorized charges is made to be in accordance with the issuing card policies. I affirm my obligations under the card member's agreement.

Cardholder's Signature

Cardholder's name - PRINT

Date

TERMS & CONDITIONS

Royal Luxury Limousine will strictly enforce State and Federal Laws and will maintain a zero tolerance compliance policy that no alcoholic beverages can be consumed or used by any person not of legal drinking age. All U.S. law enforcement agencies have absolute power to stop any motor vehicle for administrative searches. If contraband is aboard, even in negligible quantities without the chauffeurs knowledge, they can seize and forfeit this vehicle to a local government agency. All law enforcement agencies are aggressively enforcing this policy. Therefore no person will bring contraband aboard vehicles that are owned or operated by Royal Luxury Limousine. Royal Luxury Limousine will not be responsible for injuries that may occur due to horse playing while the vehicle is in motion or at a standstill. The purchaser on the front of this contract is responsible for his or her guests.

AT THE CHAUFFEUR'S DESCRETION, THE PURCHASER AGREES TO BE FULLY LIABLE FOR ALL CHARGES THAT MAY INCUR.

- (1) \$ 20.00 per broken glassware
- (2) \$ 1000.00 per damaged seat, \$ 500.00 per damaged bar, \$ 2000.00 per damaged window, \$200-\$500 per damaged radio/DVD/Amp/Speakers
- (3) \$ 150.00 minimum for extensive cleanup (spills, etc.), \$50.00 per each chewing gum in the carpet
- (5) \$ 200.00 shampoo and disinfecting (due to sickness interior), \$ 150.00 detailing and wax (due to sickness-exterior)
- (6) \$ 500.00 minimum for each burn hole, rip or tear to upholstery, \$150 per open Emergency Exit
- (7) \$ 1000.00 minimum for each act of vandalism
- (8) \$ 2000.00 opening a Car Door into another Vehicle or Stationary Object
- (8) Triple charge of above listed amounts for all removed / stolen items from vehicle
- (9) Downtime subject to loss of revenue, per each hour lost as stated in contract Royal Limousine recommends that all and any personal valuables be removed from the vehicle when unattended. We will not be held responsible for any lost, stolen, or damaged articles.

Royal Luxury Limousine reserves the right to terminate this or any other contract for noncompliance of the above requests, especially if renters do not follow chauffeurs requests in order to obey the rules in this contract. No smoking is allowed in our vehicles. Any deposits (cash, checks or credit card authorization) will be non-refundable for any reason, if any cancellation occurs from renter's side. Deposits are charged on the credit card you provide with this contract. Taxes are applicable with all credit card transactions so balance due amounts above may be slightly off. The open balance is due immediately at the beginning of the agreed job. The renter authorizes the immediate 20% deposit & the final payment, states that she/he is the authorized purchaser for this rental contract, the authorized cardholder for the given credit card, responsible and liable for payment of the total amount, per cash, credit card or money order. No personal or business checks will be accepted.

Bus rentals have special regulations: No jumping from top of the seats. No sitting on top of backrest with feet on the seat. Passenger below 21 years of age must have a chaperon that is at least 35 years of age. That chaperon is responsible for all those young passengers, what they do and what they bring on the bus. All bags will be checked when under-aged passengers are coming on board. If we catch any of the under aged passengers with alcohol - job is over and everyone has to leave the vehicle. No refund for breaching a contract. So make sure no under aged passengers have any illegal substances like alcohol, drugs, etc. If you have a mix of adults and under aged passengers - No liquor can be present onboard. There is no smoking of any kind by adults or teens. If you start smoking - job is terminated with no refund. Please have a seat when bus is in motion. We are not responsible for injuries happened to clients while the bus is in motion and people are not sitting in their seats. Customer is fully liable for injuries happened while bus is in motion if not sitting in your seat. Everything in the bus is recorded on a DVR with a few CCTV cameras so we have proof of anything happening on the bus. No horse-playing of any kind. No hanging from the rails (they are there to help you stand up). We are not responsible for any belongings left in the bus while client is not present in the vehicle. No opening of Escape Emergency roof hatch or Emergency exit windows. Penalty is \$150. That endangers rest of the passengers. Please be advised that buses are commercial vehicles and have to take particular routes to get to destinations. It will take longer to get to destinations unlike a car. They have to take special bus routes. Tolls for buses are more expensive than regular cars so don't be surprised. Buses CAN'T turn onto certain streets or park in certain places. In that case clients have to walk to the nearest location where the bus is allowed to stand. Buses CAN'T idle anywhere in NYS or NJ. Bus idling is not allowed so the inside equipment may not be turned on while the bus is standing or parked (no lights, no AC, no heat). Bus bathroom rules: No smoking, No female products allowed in the toilet, No pooping, No vomiting, No dumping of napkins, press foot pedal to flush. Please let all passengers of the bus know of these rules. If you brake these rules - there will be extra fines involved.

As with all contracts, the rental contract between the mentioned person as renter and Royal Luxury Limousine INC is made with the information and the terms given to us. All of the given information from the renter is binding and cannot be changed without Royal Luxury Limousine acceptance. If the contract is cancelled or accepted after it is signed, Royal Luxury Limousine is still authorized to collect the remaining balance in full, if the car was not re-rented again on the cancelled date for the same or higher amount. We will reserve the said date upon the approval of the purchaser's credit card as per telephone conversation. The credit card holder gives authorization to use the credit card information over the phone / fax / internet in combination with a signed contract. It is agreed that it is not necessary to obtain a signed credit card slip, as the reservation is made over the phone / fax / internet. Proof of identity of the purchaser using said credit card must be supported by the signed contract / credit card authorization via fax or in person. At time of pickup we need the credit card, state identification of the purchaser that authorizes the transaction for the signed contract. If the purchaser cannot provide all of the above items at the time of pickup, Royal Luxury Limousine will not start the job, as we have no proof of the legal possession of the credit card. Therefore the risk of not getting paid will give us the right to cancel. The purchaser is still fully responsible to pay the total amount as he failed to provide the above requirements.

Royal Luxury Limousine rates are billed, including, applicable fees / taxes and a 20% Chauffeur service charge. If you feel that you would like to provide an additional gratuity it is at your sole discretion. If, you choose to provide an additional cash gratuity; it is at your sole discretion, and is only in addition to the 20% you have already paid for. You will not receive a full or partial refund for the 20% Gratuity by providing a cash tip to the Chauffeur.

Royal Luxury Limousine cannot guarantee the availability of overtime. We are not responsible for lost/not received confirmations when booking via internet. Some clients have spam blockers on and sometimes confirmations don't get through. It's customer's responsibility to call and get a confirmation number. It is of particular importance that the purchaser makes allowances for anticipated delays and adheres to the agreed time schedule. In the event that the purchaser wants to change the time of the itinerary, they may do so, only if Royal Luxury Limousine can accommodate other clients that booked with Royal Luxury Limousine prior to or after the said time. The purchaser further agrees to pay additional charges incurred such as overtime, tolls, parking etc. Overtime for airport jobs is charged in 30 minute increments, extra stops are charged \$20 - \$40. If customer fails to show at designated pick up location (NO SHOW), the full amount of contracted time will be charged. On all reservations you will be considered a no-show at 30 minutes (1 hr and 15 minutes for Intl. Arrivals requiring Customs Clearance) past your scheduled pick-up time; if you have not met your Chauffeur or contacted us by phone, you will be charged in full for the reservation. To avoid being charged as a no-show, do not leave your location without contacting Royal Luxury Limousine by phone. On all the Point to Point transfers Royal Luxury Limousine provides up to a 10 minute grace period at pick-up; before wait time charges apply at the hourly rate of the vehicle + 20% service fee billed in ½ hour increments (1 hour for 14 - 26 pass limousines). Point to Point Transfers include all Return Airport Transfers, Cruise Port Transfers, Point A to Point B Transfers and all non hourly reservations.

The purchaser authorizes Royal Luxury Limousine to charge any additional charges after they have rendered services to the purchasers credit card as supplemental charge. A 20% gratuity will be added to your total charge as well as 9% service surcharge. If cash payment is selected, the payment is due at the beginning of the rental time. Customer agrees to have Royal Luxury Limousine get an authorization for the above credit card and amount, for the event stated above.

Royal Luxury Limousine are not responsible for items that are left in the vehicle, lost or damaged. Royal Luxury Limousine reserves the right to charge a delivery fee for returning lost items if found. The rate will be equal to the rate of an Airport Transfer to your location plus 20% Chauffeur gratuity. Royal Luxury Limousine Chauffeur's will assist with luggage at a client's request, but assume no liability for doing so.

You have 48 hrs to cancel at no charge. Cancellations made within less than 48-hrs will be charged a cancellation fee of \$150.00-Lincoln / \$250.00-SUV. Cancellations made within less than 12-hrs will be charged a full price of the booked ride. Same rules apply even if the job is booked within 48-hrs of service.

If any payment due hereunder will be unpaid (10) ten days after the due date, hereon Royal Luxury Limousine will have the right to add and collect late charges with interest at maximum rate allowed by law. All such sums are due and owing with any other expenses, (filing fees, court cost, and reasonable attorney fees, etc.). Necessarily injuries by reason of such non-payments, I the credit card holder / purchaser agree to pay Royal Luxury Limousine upon signing of this contract. I am satisfied with the terms and conditions above and fully understand and agree. If, for any reasons, I am not fully satisfied with the services I receive, I have 10 hours after the completion of the job to file a complaint in writing. If Royal Luxury Limousine does not receive my written complaint in the above stated timeframe, I agree, that there is no valid complaint and I am fully satisfied with the services I received. Filing a written complaint, insures both parties, that it is fully understood what the problem was, and should help Royal Luxury Limousine to assist the purchaser in any kind of reimbursement. The purchaser will be contacted within a week of the complaint to settle the matter. I understand that this is a separate case from the main contract and therefore have no dispute in general against Royal Luxury Limousine and the payment I authorized.

Since Royal Luxury Limousine offers high-tech-equipped vehicles, sometimes heat and excessive use of all power-operated equipment might be subject to temporary failure. This will of course not interfere with the safety of the vehicle itself and therefore will have no effect on continuing or paying of the contracted trip. Royal Luxury Limousine guarantees, that all our vehicles are constantly checked to keep the highest possible standards and eliminate such failures as much as possible. Royal Luxury Limousine agrees to send the requested vehicle as offered in the contract. We have the right to upgrade the vehicles or switch the vehicles in case of emergency breakdown or if vehicles were in accidents. As stated, this will only happen in emergencies, and to upgrade, never downgrade. If no upgrade is available, Royal Luxury Limousine gives the customer the right to downsize the vehicle and receive additional discounts if wanted. No additional charges will occur on customer side if upgrade is made without customer request. If switching occurs in the same category, or upgrades are made, it will not affect the contract and / or payment of contract. Customer's therefore accepts that replacement limousine may be substituted if contracted limousine becomes unavailable for any reason.

If any of our above guarantees or contracted terms cannot be met due to conditions outside of our control, including weather, accidents and any other acts of god, including, but not limited to traffic congestion, road closures, accidents, flight delays, weather delays, road closures etc., we will use our best efforts to notify the customer of these conditions and resulting delays or changes. Royal Luxury Limousine reserves the right to terminate any reservation without refund, if the Operator or the Dispatcher on duty feels that the Renter and /or Party of the Renter is putting the Operator or the mode of transportation or the Renter/and/or Party of the Renter in danger of injury. Or, if the Renter and/or Party of the Renter are in the possession of any illegal material and/or substance, this service will be canceled without refund. This is without exception.

Signature _____

Full Name – PRINT _____

Date _____